



EPA 608 Proctor Application

To apply to become an EPA 608 proctor for TPC Training, please complete both pages and return to the Testing Department via email (testing@tpctraining.com), fax (303-531-4565), or mail (9785 Maroon Cir Ste 300 Englewood, CO 80112). Incomplete or incorrect information may result in denial of application.

To be approved as an EPA 608 proctor, you must be a regular employee (not an independent contractor or sole proprietor) of a legitimate business entity that has been in operation for more than a year, has a sufficient business presence (including a complete website and business email addresses), and is in good standing with the Secretary of State. We will only approve proctors to proctor test takers that are employed by the same company as the proctor. Ideally, the proctor will be a manager, supervisor, or an HR representative.

Applicant Personal Information

First Name: _____ Last Name: _____

Home Address: _____

City: _____ State: _____ ZIP: _____

Phone: () _____ Mobile: () _____

Personal E-mail Address: _____

Company Information

Company/Organization Name: _____

Job Title: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Phone: () _____ Fax: () _____

E-mail address: _____

Web site: _____

I certify that the above information is true and correct.

Signature

Date



EPA 608 Proctor Agreement

I hereby apply for appointment as a registered proctor of the EPA Section 608 Technician Certification Examination for TPC Training (formerly known as American Trainco). By signing this agreement I agree to, and am legally bound by, the following terms:

- I have read and shall strictly adhere to both the EPA 608 Proctor Instructions for TPC Training and 40 CFR Part 82, Subpart F, Appendix D of the Federal Register.
- I shall keep all printed exams in a locked and secure area until needed for testing and shall return each test booklet and answer sheet to TPC Training immediately following test completion.
- I shall not give any other person my proctor number or other proctor information specific to TPC Training.
- I shall give prompt notice of any changes in my contact information.
- I shall return all testing materials to TPC Training upon test completion, ceasing to work as a proctor, a change in employment status or employer/company, or termination as a proctor.
- I understand that as a proctor for TPC Training, I am only approved to proctor tests created by and purchased through TPC Training and/or Martin EPA.
- I shall not be permitted to take a test at the same time that I am proctoring a test.
- I shall not be permitted to proctor my own test.
- I am only authorized to proctor tests on behalf of my company and for employees that work at that same company. Any potential conflicts of interest must be disclosed to TPC Training as soon as possible.
- If approved, I understand that my proctorship will be moved to an inactive status if I have not ordered any tests, proctored any tests, or communicated with TPC Training for over a year. If my proctorship remains inactive for more than a year, my proctorship will be terminated and I must re-apply to be able to order or proctor tests again.
- I acknowledge that TPC Training may terminate my proctor status at any time, for any reason.

Printed Name

Signature

Date